

Welcome to the Eligible Professional, or "EP," questionnaire walk-through review guide. The purpose of this review guide is to give EPs a full tutorial on the audit questionnaire and all required documentation. Each listed question must be answered and supported with documentation to complete the audit. Note that if you use screenshots as supporting documentation for any part of the audit, the screenshot *must* include a date indicating when the screenshot was captured.

This presentation will cover EPs who have attested to Meaningful Use (MU) Modified Stage 3. As an EP progresses through the program, the MU measures become more challenging. Therefore, depending on what stage of the program the EP's audit year falls into, he or she should focus on additional parts of this presentation. To verify what stage the EP was in for the audit year, please review the audit notification letter and questionnaire that the State sent out or review your attestation documentation.

Objective		EP's Responses
1.1. Identification	Name:	
Information	NPI:	
	Pay to Name:	
	Pay to NPI:	
1.2. Group Affiliation EP employed or contracted to work within groups/clinics and/or if attested using group proxy.	Are you an Employee or Contracted Physician of a Health Network/System? If yes, please provide the following information:	□ Yes □ No
	System/Network Name(s):	
	Number of EPs in each System/Network:	
	Did you attest using group proxy?	□ Yes □ No
	If yes, please list the organization name and NPI:	
	List all providers affiliated with this organization NPI during the patient volume date range (This date range can be found on your attestation or in the audit letter sent with this questionnaire.):	

Objective 1.1 is designed to verify the provider's name, National Provider Identifier (NPI), pay-to name (the name of the provider or group that received the payment), along with the pay-to NPI (the NPI, either individual or group, associated with the provider's paid claims). This information should match the information that was submitted at the time of attestation.

For objective 1.2, please identify if the provider is employed or contracted to work within multiple groups or clinics. If the provider works at multiple practices, please check "Yes" and list the name of the practice or network. The EP must also list the number of providers in those networks.

Next, the provider must clarify if he or she attested using group proxy. If the EP did attest using group proxy, list the organization name and organization NPI. Next, list all of the providers that were affiliated with the organization during the patient volume period (this date range is labeled "patient volume period" on your attestation) that was selected during the time of attestation. This should be a complete list of all providers at that organization during that time period.

If the EP did not attest using group proxy, please indicate that by checking off the "No" box.



For objective 1.3, the EP must provide the Certified Electronic Health Record Technology (CEHRT) that was used during the attestation year that is being audited. First, provide the CEHRT number that was used during the Promoting Interoperability (PI) (formerly EHR) period of the attestation under audit. Next, list the version, vendor, product name, and date of implementation. In order to validate the information, documentation showing a financial or legal commitment, such as a bill of sale, receipts, contracts, licenses, maintenance agreements, or canceled checks, is required. These documents must have the date visible, as well as the product name or CEHRT number. All other documentation must be from the current year to show the CEHRT is still in place and being used.

Next, verify if you have a 2015 version CEHRT or a combination of both. Please note that a 2015 version CEHRT is required for Stage 3. Also, if you have changed CEHRT systems since your first payment year, you must provide a brief description of why you changed systems.

Next, list the practice location where the CEHRT is housed. If you have attested before, check off if your CEHRT is the same as prior years.

Lastly, the EP must indicate if they are employed at multiple locations or by multiple employers. If yes, the EP must verify if the employers use different CEHRTs and list the CEHRT ID, location of the CEHRT, and the address of each practice location.

Objective		EP's Responses
 1.4. Patient Volume Percentage requirement (30% for all provider, except provider, when specialize in pediatrics who must meet 20%. Note that meet 20%. Note that meet 20%. Note that meet 20% of the percentage protein volume data proceed to objective 1.5. The patient volume data range must be a continuous Pleata proceed to objective 1.5. The patient volume data range must be a continuous Pleata proceed to objective 1.5. The patient volume data range must be a continuous Pleata proceed to abjective 1.6. volume data range must be a continuous Pleata proceed to abjective 1.6. volume data range must be a continuous Pleata proceed to abjective 1.6. volume data range must be a continuous Pleata volume data continuous Pleata volume data volume	EP Attestation Numerator (the total number of Medicaid encounters the provider treated in the reporting period): Medicaid Out-of-State (list): Medicaid Fee-For-Service (FFS): Medicaid Anaged Care (MCO): Total Medicaid Encounters: EP Attestation Denominator (the total number of encounters the provider treated in the reporting period): Total Patient Encounters: Briefly describe the procedures performed to determine patient volume in your practice. Also explain how patient volume in your practice. Also explain how patient volume in your practice. Also explain how patient volume is determined if you are practicing in multiple locations or groups. Please provide documentations upport you response. Examples of acceptable forms of supporting documentation include: PIPractice Management (PM) reports. records with signed attestations from a Director/Supervisor, and documentation support you response. Examples of acceptable form of supporting documentation includes to assert the practice location. Please provide a patient volume system-generated report in a Microsoft Excel, or other compatible spreadsheet software, format with a system stamp showing it is generated from within your CEHRT AND a screenabot of the CEHRT's system settings. Please be sure your documentation includes the following: name of patient, date of birth, social scentrity number, insurance type, provider who	Procedures: Supporting documentation provided? Yes No N/A Supporting documentation provided? N/A

If you attested using needy patient volume at an FQHC or RHC for the audit year, because they were unable to satisfy the regular patient volume requirement threshold, then proceed to objective 1.5.

The Medicaid patient volume requirement is a minimum of 30% for all EPs except pediatricians. Pediatricians are required to have a minimum of 20% Medicaid patient volume.

First, under the reporting period section, the EP must provide the **90-day patient volume period** that was used during the attestation. This date range is labeled "patient volume period" on your attestation.

Next, provide both the numerator and denominator used to determine the patient volume percentage. The numerator should include encounters for patients enrolled in Medicaid, as well as CHIP encounters **if due to a program created under Title XIX or Title XXI-funded Medicaid expansion**. No patient should be counted more than once per calendar day regardless of the number of services the patient has during that day. The denominator is the number of total patient encounters for all insurances during the patient volume period. Again, a patient can only be counted once per day as an encounter.

For the reported numerators and denominators listed in the questionnaire, detailed supporting documentation must be submitted. The documentation should include the patient name, place of service, date of service, insurance type, the name of the provider who treated the patient, patient's date of birth, social security number, Medicaid ID, and the state in which the visit occurred and was billed. This level of detail must be consistent for each patient encounter. It must be evident where the numbers attested to came from. Supporting documentation should be in an Excel format with a system stamp that shows the information was pulled from the CEHRT, along with a screenshot of the CEHRT's system settings used to run the report. If patient volume provided varies from attestation patient volume, please provide an explanation for the variance.

A reminder that when you use screenshots as supporting documentation for any part of the audit, the screenshot <u>must</u> include a date indicating when the screenshot was captured.



Objective 1.5 is asking if the EP is practicing predominantly at a Federally Qualified Health Clinic (FQHC) or Rural Health Clinic (RHC). If the EP is not practicing predominantly at one of these locations and did not attest to the needy patient volume at an FQHC/RHC, then this question can be skipped.

If the EP is practicing predominantly at one of these locations, the EP must provide documentation that shows 50% or more of the EP's encounters over a **six-month period** occurred at an FQHC or RHC. These encounters should be from the calendar year prior to the payment year or the most recent 12-month period prior to attestation. Detailed documentation must be provided for the provider attesting and must be for the entire six-month period. Each encounter must have the location of the service listed so that location of encounters can be verified.

If the EP passed the above 50% practicing predominantly test, then the next step is providing documentation to show needy patient volume. This documentation should cover the **90-day patient volume period** and can include Medicaid, stand-alone Title XXI CHIP, sliding fee, and uncompensated encounters. All encounters that are Medicaid, stand-alone Title XXI CHIP, sliding fee, and uncompensated care will represent the numerator of the patient volume calculation. The denominator is a list of total encounters during the patient volume period regardless of the type of insurance. Both numerator and denominator encounters must be included. Additionally, both the numerator and denominator must be supported with **detailed documentation, including the name of the patient, insurance type, provider who treated the patient, date of service, patient's date of birth, social security number, Medicaid ID, and the state in which the visit occurred and was billed. This should be in Excel format with a time stamp that shows it was generated with an CEHRT, along with a screenshot of the CEHRT's system settings that were used to conduct this report.**

If patient volume provided varies from attestation patient volume, please provide an explanation for the variance.

A reminder that when you use screenshots as supporting documentation for any part of the audit, the screenshot <u>must</u> include a date indicating when the screenshot was captured.

1.6. PA-led FQHC or RHC		Yes No	
	If yes, please provide documentation showing the EP is practicing in FQHC/RHC that is so led by a PA that is: the primary provider in the clinic, is a clinical or medical Director at the site of practice, or is an owner of the RHC. This documentation should include a signed attestation from a Director/Supervisor.	Supporting documentation provided? Yes No N/A	

Question 1.6 is verifying if the EP is a physician assistant (PA) practicing at a FQHC or RHC that is PAled. If the EP qualified for the program due to this definition, the provider must submit documentation showing the PA is practicing at a FQHC or RHC that is so led by a PA that is the primary provider, clinical director, medical director, or the owner of the clinic. This documentation can include a signed attestation from a director or supervisor.

1.7. Unique Patients CMS' definition of a unique patient: "If a patient is seen	Please describe the definition used for unique patients, including what visit types are included in this calculation, for your MU reports.		
by an EP more than once during the EHR reporting period,	What visit types are included in the calculation of unique patients for MU reports?		
then for purposes of measurement that patient is only counted once in the denominator for the measure." The denominator for multiple MU measures is the "number of unique patients seen by the EP during her EHR reporting period." The unique patient date range is the CEHRT date range selected for reporting measure thresholds.	Supporting documentation provided? Examples of acceptable documentation could include a system policy that identifies how unique patients are counted, along with a system-generated report, or list of visit types included in the count.	□ Yes □ No	

Objective 1.7 is asking for the definition the EP's CEHRT used to determine unique patients. Describe the definition of a unique patient, including the visit types that are included in the calculation of the meaningful use reports that are used to determine measure outcomes (the Patient-Specific Education, Patient Electronic Access, and Secure Messaging measures all use unique patient totals as their denominator and the total unique patients on the unique patient list provided should agree to the denominator of those measures). Documentation can include any policy that lists how a unique patient is calculated. If it is system generated, a policy that explains how the system tracks unique patients, or a screenshot of the system calculating unique patients, must be included.

Objective		EP's	Responses		
S. Percentage of unique patients seen at location equipped with CEHRT during reporting period and percentage of	Briefly describe the procedures performed to determine unique patients seen during the PI reporting period in your practice. Please explain how this population is determined if you are practicing in multiple locations or groups.	Procedures:			
unique patients' information maintained using CEHRT during reporting period	Please provide documentation to support your response. This should include a detailed list of all patients counted as unique patients during the PI date range. Examples of acceptable forms of supporting documentation include: CEHRIPM	Supporting documentat Yes No	tion provided?		
	reports, records with signed attestations from a Director/Supervisor, and documentation supporting the unique patient counts for each practice location.	Objective			EP's Responses
	Please include the percentage of unique patients who were seen at a location equipped with CEHRT during the P1 reporting period. Number of unique patients seen at a location with an CERT		Please include the percentage whose information is maintain during the PI reporting period. Number of unique patients main CEHRT Total number of unique patients	ned using CEHRT I: stained in	
			For both percentages listed al detailed documentation that s numbers and percentages are What procedures are perform unique patients seen during th	hows how the verified. ed to determine	Supporting documentation provided? Yes No Procedures:

Objective 1.8 will verify the procedures performed to determine unique patients. If multiple locations are used, explain how that is integrated into the calculation of the unique patients for MU measures. In order to support this question, the EP must provide a detailed list of all unique patients that are seen and counted during the PI reporting period. It should be clear how the patients are counted and that they aren't being counted more than once per reporting period.

Next, please include the percentage of unique patients that are seen at a location equipped with an CEHRT. This percentage should be the number of patients seen at a location with an EHR divided by the total number of unique patients. Detailed documentation that clearly indicates the patients are seen at a location with an CEHRT is required.

Then, the EP must include the percentage of unique patients whose information is maintained in the CEHRT. This calculation is executed by determining the number of patients maintained in an CEHRT divided by the total number of unique patients. The supporting documentation must be detailed enough so that it is clear how each number was found in the two percentage requirements. It is important no patients are counted more than once per EHR-reporting period to determine the percentages.

Wearing	ul Use (MU) Modified Sta		MEDIC
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1.9. Exclusions During the attestation	Exclusion:		
During the attestation process, you may have qualified for certain exclusions from meeting the requirements of a measure. Please list all measures for which you met the exclusion criteria and a brief description of the circumstances	Explanation:		
	Exclusion:		
	1		
which caused you to meet the criteria.	Supporting documentation provided?	Yes	
meet me cincila.		□ No	
		□ N/A	

For objective 1.9, list all exclusions to MU measures that the EP selected at the time of attestation. Also list the explanation that allowed you to meet the exclusion. The explanation must be a qualified reason that allows for exclusions to be met. Supporting documentation can include screenshots of the EP's CEHRT system or any documentation that proves the exclusion is allowed and met. For all measures the EP excluded, write "N/A" when asked for specific documentation for the measure excluded later in the questionnaire. Please note, exclusions taken should match the attestation. If it does not, please include a written explanation that details why there are discrepancies.

Meaningful Use (MU) Modified Stage 3 – Risk Assessment

Objective **EP's Responses** 2.1 Measure - Protect Who performed the security risk **Electronic Health** analysis of your CEHRT and what Information criteria/standard were used? Conduct or review a security Supporting documentation provided? Provide a copy of the risk assessment risk analysis in accordance that should include a final report. □ Yes with the requirements in 45 asset inventory, and date of CFR 164.308(a)(1), including 🗆 No assessment (which should fall within addressing the security (to include encryption) of ePHI the attestation calendar year). created or maintained by Were deficiencies identified? □ Yes CEHRT in accordance with requirements under 45 CFR 🗆 No 164.312(a)(2)(iv) and 45 CFR If yes, please list the deficiencies and 164.306(d)(3), and implement describe the steps taken to address the security updates as necessary identified deficiencies in a timely and correct identified security manner. Please note, risk assessments deficiencies as part of the eligible professional's (EP) in consecutive years should be risk management process. provided, along with any other Note: Many EPs have supporting documentation available, contracted with third parties to assist in verifying that identified to conduct a security risk deficiencies were remediated. Is the date on the SRA within the □ Yes program year? 🗆 No 9

Health, Human

Objective 2.1 is regarding the Protect Electronic Health Information measure. This measure is used to ensure all patient information is secure within the CEHRT system. In order to support this, each provider must conduct a security risk assessment, or perform a detailed update/review of a previous risk assessment, each year.

Potential risks that should be included in the assessment are security of PHI, hardware, and software. The risk assessment/update performed in the year of the audit should be submitted, as well as the prior year's risk assessment if an update/review was performed in the year under audit. **The full risk assessment must be submitted and should include a final report, asset inventory, and date of assessment. Please also list who conducted the risk assessment and if it was performed by a third party or internally.**

If deficiencies were identified, list them and describe the steps taken to address these deficiencies. Documentation should be provided to support this such as assessments that are in consecutive years along with other supporting documentation available, to assist in verifying the identified deficiencies were remediated.

Health IT create a video that discusses planning, conducting and reviewing the vulnerabilities and risks of healthcare organizations, and how regular risk assessments can protect their practice and data. The link has been provided for your convenience.

https://www.healthit.gov/topic/privacy-security-and-hipaa/security-risk-assessment-videos

Additional useful links are below:

https://www.hhs.gov/hipaa/for-professionals/security/index.html

https://www.hhs.gov/hipaa/for-professionals/security/guidance/guidance-riskanalysis/index.html

https://www.healthit.gov/topic/privacy-security-and-hipaa/security-risk-assessment-tool

A 10 Step Plan:

https://www.healthit.gov/topic/privacy-security-and-hipaa/top-10-myths-security-risk-analysis

Objective		EP's Responses
2.2 Measure – Electronic Prescribing (eRx)	Did you qualify for an exclusion?	Yes No
More than 60 percent of all permissible prescriptions written by the eligible professional (EP) are queried for a drug formulary and transmitted electronically	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided? Yes No N/A
using certified electronic health record technology (CEHRT).	Please provide the policy and procedure of ordering electronically with the use of e-Prescriptions.	Supporting documentation provided?
	Please provide a screenshot of the capabilities of e-Prescribing ordering being implemented and used.	Supporting documentation provided?
	Please provide documentation showing that the threshold of the prescriptions recorded using your CEHRT were met.	Supporting documentation provided?
	If applicable, please provide documentation showing that your system automatically and electronically indicates drug formulary checks. This can be in the form of a system screenshot dated during the PI reporting period.	Supporting documentation provided? Yes No N/A

Objective 2.2 is referring to the E-Prescribing measure.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9. A valid exclusion can be taken by any EP who writes fewer than 100 permissible prescriptions during the PI reporting period, or does not have a pharmacy within his or her organization and there are no pharmacies that accept electronic prescriptions within 10 miles of the EP's practice location at the start of their PI reporting period.

The EP should provide evidence that more than 60% of permissible prescriptions were queried for a drug formulary and transmitted electronically to a pharmacy using CEHRT. Documentation should show that prescriptions are prescribed through the CEHRT and that a drug formulary was in place and checks were performed.

Objective		EP's Responses	
2.3 Measure – Clinical Decision Support	Did you qualify for an exclusion for the part 2?	Yes No	
Rule Eligible professionals (EPs) must satisfy both of the following parts in order to meet the objective: Part 1 – Implement 5 CDS	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided? Yes No N/A	
interventions related to four or more clinical quality measures (CQMs) at a relevant point in patient care for the entire Promoting Interoperability (PI) reporting period. Absent	Please describe the workflow used to meet the Modified Stage 3 criteria.		
(II) reporting period. Assent 4 CQMs related to an EP's scope of practice or patient population, the CDS interventions must be related to high-priority health	Please provide a screenshot from your system that shows how your CEHRT tracks compliance of Modified Stage 3 criteria.	Supporting documentation provided? Yes No	
conditions. Part 2 - The EP has enabled and implemented the functionality for drug-drug and drug-allergy interaction checks for the entire PI reporting period.	Please provide documentation showing that your system automatically and electronically indicates drug-drug and drug-allergy contraindications. This can be in the form of a system screenshot dated during the PI reporting period.	Supporting documentation provided? Yes No No N/A	
Please note, the CDSR is different than the CQM requirement. These need to aid directly in clinical decision making at a relevant point in patient care and improve patient care in some manner.			

Objective 2.3 will verify the Clinical Decision Support Rule measure. To support this measure, the EP must describe the workflow used to meet the Modified Stage 3 criteria.

The EP should indicate if they qualified for an exclusion for the second part of this measure; this should be consistent with what was stated on objective 1.9. A valid exclusion can be taken for Part 2 of the drug-drug and drug-allergy checks if the EP writes fewer than 100 medication orders during the PI period.

The EP should show they implemented <u>five clinical decision support interventions</u>. The EP should also provide documentation that shows the EP enabled <u>and</u> implemented the functionality for <u>drug-drug and drug-allergy</u> <u>interaction checks</u> for the entire PI reporting period. Regardless of the element of the Clinical Decision Support Rule measure that the EP attested to, system documentation that shows how the system tracks compliance with this rule is required.

A screenshot from the system that shows how the CEHRT tracks compliance for the Stage 3 criteria for all dashboard measures and their percentages must be provided. Also, the EP must provide a screenshot or printout of all five clinical decision support interventions that were implemented and a dated screenshot of the interaction checks functionality being enabled.

weaning	ful Use (MU) Modifie	ed Stage 3 - CPOE	MEDICAL SE
Objective		EP's Responses	
2.4 Measure – CPOE An eligible professional (EP measures for this objective b		hresholds and exclusions (or both), must satisfy all three	
2.4 A – Medication Orders More than 60 percent of medication orders created by the EP during the Promoting Interoperability (PI) reporting period are recorded using CPOE.	Did you qualify for an exclusion?	Yes No	
	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided? Yes No No N/A	
	Please provide a screenshot or a report from the CEHRT system showing that medication orders are recorded in your CEHRT.	Supporting documentation provided?	
	Please provide documentation showing that the threshold of the orders recorded using your CEHRT were met.	Supporting documentation provided?	

Objective 2.4 is referring to Computerized Physician Order Entries that has three components including medication, laboratory, and radiology orders.

The EP should indicate if they qualified for an exclusion for this measure, this should be consistent with what was stated on objective 1.9. A valid exclusion can be taken for any EP that writes fewer than 100 medication orders during the PI reporting period.

Objective 2.4 A refers to the Medication Orders measure qualification. The EP should provide evidence that more than 60% of medication orders were captured using computerized provider order entry. Documentation that can be used to support this measure is a screenshot or report from the CEHRT that shows how these entries are recorded and tracked in the CEHRT.

2.4 B – Laboratory Orders	Did you qualify for an exclusion?	Yes No	
More than 60 percent of laboratory orders created by the EP during the PI reporting period are recorded using CPOE.	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided?	
	Please provide a screenshot or a report from the CEHRT system showing that laboratory orders are recorded in your CEHRT.	Supporting documentation provided?	
	Please provide documentation showing that the threshold of the orders recorded using your CEHRT were met.	Supporting documentation provided?	

The EP should indicate if they qualified for an exclusion for laboratory; this should be consistent with what was stated on objective 1.9. A valid exclusion can be taken for an EP that writes fewer than 100 laboratory orders during the PI reporting period

Objective 2.4 B refers to the Laboratory Orders specific measure qualification. The EP should provide evidence that more than 60% of laboratory orders were captured using computerized provider order entry. Documentation that can be used to support this measure is a screenshot or report from the CEHRT that shows how these entries are recorded and tracked in the CEHRT.

2.4 C - Radiology	Did you qualify for an exclusion?	🗆 Yes	
Orders More than 60 percent of diagnostic imaging orders created by the EP during the PI reporting period are		□ No	
	If yes, please provide documentation	Supporting documentation provided?	
	that supports the qualification of an exclusion.	□ Yes	
recorded using CPOE.		□ No □ N/A	
	Please provide a screenshot or a	Supporting documentation provided?	
	report from the CEHRT system showing that radiology orders are	Yes	
	recorded in your CEHRT.	□ No	
	Please provide documentation showing that the threshold of the	Supporting documentation provided?	
	orders recorded using your CEHRT		
	were met.	□ No	

The EP should indicate if they qualified for an exclusion for radiology orders; this should be consistent with what was stated and provided for objective 1.9. A valid exclusion can be taken for an EP that writes fewer than 100 radiology orders during the PI reporting period.

Objective 2.4 C refers to the Radiology Orders specific measure qualification. The EP should provide evidence that more than 60% of radiology orders were captured using computerized provider order entry. Documentation that can be used to support this measure is a screenshot or report from the CEHRT that shows how these entries are recorded and tracked in the CEHRT.

2.5 Measure - Patient	Did you qual	ify for an exclusion(s)	□ Yes			
Electronic Access to	for either par		□ No			
Health Information EPs must satisfy both parts in	If yes, please	provide documentation	Supporting documentation provided	1		
order to meet this measure:		the qualification of an	□ Yes			
Part 1 – More than 80 percent of all unique patients seen by the EP during the PI are: 1. Provided timely access to view online, download, and transmit his or her health information: and	exclusion(s).		□ No			
			□ N/A			
		nechanism in place to				
		nts the ability to view load, and transmit their				
2. Ensured that their patient health information is		ation (c.g., Patient				
available for the patient (or patient-authorized	Portal, secure	e mail)?				
representative) to access using any application	How do you	verify patients have			-	
of their choice that is configured to meet the	· ·	r health information?				
technical specifications of the Application Programming	Please provid	le a screenshot of the	Supporting documentation provided?	?	-	
Interface (API) in the provider's certified electronic		sed and a screenshot	□ Yes			
health record technology (CEHRT).	have accesse	that tracks if patients d their health	□ No			
	information.	Latt The FL most not	Please provide documentation of how	Supporting documentation	on provided?	1
		clinically relevant information from CEHRT to identify	at least one patient seen during the PI reporting period views, downloads, or	🗆 Yes		
		patient-specific educational resources and provide	transmits to a third party his/her	□ No		
		electronic access to those materials to more than 35	health information during the PI reporting period.			
		percent of unique patients seen by the EP during the	What clinically relevant information is used to identify patients who			
		PI/EHR reporting period.	should receive patient-specific educational materials?			
			Please provide a formal policy and a	Supporting documentati	on provided?	T
			screenshot from your system showing an example of clinically relevant	Yes		
			information that you are electroncally	□ No		
			tracking to identify patients who			
			should receive patient-specific educational materials.			

Objective 2.5 is referring to the Patient Electronic Access measure.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated and provided for objective 1.9.

An EP may take an exclusion for either measure, or both, if either of the following apply:

(1) Has no office visits during the EHR reporting period.

(2) Conducts 50 percent or more of his or her patient encounters in a county that does not have 50 percent or more of its housing units with 4Mbps broadband availability according to the latest information available from the Federal Communications Commission (FCC) on the first day of the EHR reporting period.

There are two parts for this measure:

Part 1: First the EP must provide evidence that more than 80% of unique patients seen during the PI period are provided timely access to view online, download, and transmit to a third party their health information. An explanation of what mechanisms are in place to provide patients an electronic access of their health information should be provided. Explain how the EP verifies patients have accessed their health information. A screenshot of the mechanism used and a screenshot from your CEHRT that tracks if patients have accessed their health information of unique

patients who have been provided access is needed. A secondary requirement of part 1 requires evidence of the patient's PHI being made available to the patient and/or their authorized representative. Documentation of access and the methods by which a patient/representative can obtain this information is needed.

Part 2: For the second part, the EP must provide evidence that (a screenshot or similar evidence) at least 35% of unique patients seen during the PI reporting period receives clinically relevant and patient specific education materials via electronic access provided by CEHRT. A screenshot of the portal and a screenshot of the system tracking this measure is required documentation.

NOTE: If compliance with these measures is not tracked in the CEHRT, it will be extremely difficult for compliance to be verified since there is no way to verify that the EP posted information about the portal or told their patients about it.

	l Use (MU) Modi				MEDICAL SERVICE
2.6 Measure -	Did you qualify for an exclusion for	🗆 Yes			
Coordination of Care	any or all of the parts?	D No			
through Patient Engagement	If yes, please provide documentation	Supporting documenta	tion provided?		
An EP must attest to all three	that supports the qualification of an	□ Yes			
measures and meet the threshold for two measures. If	exclusion.	D No			
the EP meets the criteria for					
exclusion from two measures, they must meet the threshold	Please describe your CEHRT's	Supporting documenta	tion provided?	-	
for the one remaining measure. It they meet the criteria for exclusion from all three measures, they may be excluded from meeting this	cabapilities to allow patients to	□ Yes			
	electronically view, download or transmit their health information	□ No			
	and/or acess their health information				
objective.	throught he use of an API.				
Part 1: More than 5 percent of all unique patients (or their authorized representatives) seen by the EP actively engage with the	What capability do you have in place				
	for secure electronic messaging to				
	communicate with patients on relevant health information?	Part 2: For more than 5	Please describe your policy around	Supporting documentation provided?	
PI/EHR made accessible by the EP and either	Please provide a screenshot or email	percent of all unique patients seen by the EP during the	incorcorating patient generated health data or data from a non-clinical	□ Yes	
(1) View, download, or	confirmation showing the use of	PI/EHR reporting period, a secure message was sent	setting into the CERHT.	□ No	
transmit to a third party their health information: or	secure electronic messaging.	using the electronic messaging function of			
(2) Access their health information through the use of	Please also provide a formal policy	CEHRT to the patient (or the patient-authorized			
an Application Programming	outlining secure electronic messaging	representative), or in response to a secure message sent by			
Interface (API) that can be used by applications chosen	capabilities.	the patient or their authorized representative.			
by the patient and configured to the API in the EP's	Did you use the CEHRT to engage	Part 3: Patient generated			
CEHRT; or	with patients or their authorized	health data or data from a nonclinical setting is			
(3) A combination of (1) and (2)	representatives about the patient's	incorporated into the CEHRT for more than 5			
Part 2: For more than 5	care?	percent of all unique patients seen by the EP during the			
percent of all unique patients	Please describe your policy around incorcorating patient generated health	PI/EHRreporting period.			
seen by the EP during the PI/EHR reporting period, a	data or data from a non-clinical				
secure message was sent	setting into the CERHT.	-			

Objective 2.6 is referring to the Coordination of Care through Patient Engagement

An EP may take an exclusion for any or all parts of this measure if: (1) The EP has no office visits during the EHR reporting period, or; (2) He or she conducts 50 percent or more of his or her patient encounters in a county that does not have 50 percent or more of its housing units with 4Mbps broadband availability according to the latest information available from the Federal Communications Commission (FCC) on the first day of the EHR reporting period.

There are two parts to this measure:

Part 1: The EP must provide evidence that (a screenshot or similar evidence) of at least 5% of unique patients seen during the PI reporting period (1) views, downloads, or transmits to a third party his/her health information during the PI reporting period, or; (2) Accessed their health information via the internet. A screenshot of the portal and a screenshot of the system tracking this measure is required documentation.

Part 2: The EP should provide evidence that, for at least 5% of unique patients seen by the EP during the PI reporting period, a secure message was sent using the electronic messaging function of the CEHRT (or portal) to the patient (or representative of that

patient), or in response to secure message sent by the patient (or patient representative) during the PI reporting period. To support this measure, state what capability does the EP have in place for secure electronic messaging? Documentation should include a formal policy outlining secure messaging capabilities and screenshots of the messaging capabilities in the CEHRT.

Part 3: Patient generated health data from a nonclinical setting should be incorporated into the CEHRT for more than 5% of all unique patients. Documentation should include a formal policy outlining information incorporation capabilities and screenshots of the information incorporation abilities in the CEHRT.

2.7 Measure – Health Information	Did you qualify for an exclusion for any or all of the parts?	Yes No			
Exchange					
The EP that transitions or refers their patient to another	If yes, please provide documentation that supports the qualification of each	Supporting documentation			
setting of care or provider of care or retrieves a summary of care record upon the receipt of	exclusion.	(2) Electronically exchanges the summary of care record	Supporting documentation provided?	Yes No	
care record upon the receipt of a transition or referral or upon the first patient encounter		Part 2: For more than 40 percent of transitions or	Please provide a screenshot from your system showing clinical information	Supporting documentation provided?	
with a new patient, and incorporates summary of care	What information is included with a summary of care record/health information exchange?	referrals received and patient encounters in which the EP has never before encountered	reconciliation reconciliation completed for patients transferred to the provider, for all three clinical	□ Yes □ No	
information from other providers into their ER using the functions of the CEHRT must—	Result of test/exchange:	the patient, ho'she incorporates into the patient's PI/EHR an electronic summary of care document.	information sets.		
An EP must attest to all three measures and meet the threshold for two measures. IF the EP meets the criteria for exclusion from two measures, they must meet the threshold for the one remaining	Please provide copies of your test results or an example of an exchange with another provider that include the following information regarding the attempted exchange of clinical information:	Part 3: For more than 80 percent of transitions or referrals received and patient encounters in which the EP has never before encountered the patient, he ishe performs a chinical information			
measure. IF they meet the criteria for exclusion for all three measures, they may be excluded from meeting this objective.	Entity with whom the electronic summary of care/health information exchange was transmitted to:	reconciliation. The EP must implement clinical information reconciliation for the following three clinical information sets: (1) Medication. Review of the			
Part 1: For more than 50 percent of transitions of care	CEHRT used by the receiving Entity:	patient's medication, including the name, dosage,			
and referrals, the EP that transitions or refers their	Alternatively:	frequency, and route of each medication.			
patient to another setting of care or provider of care: (1) Creates a summary of care	Did you test with the CMS- designated test CEHRT?	(2) Medication allergy. Review of the patient's known medication			
record using CEHRT; and	If yes, what was the date?	allergies. (3) Current Problem list.			
	If yes, what were the test results?	Review of the patient's current and active diagnoses.			

Objective 2.7 is for the Health Information Exchange measure.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated and provided for objective 1.9.

Exclusions are as follows:

Part 1: (1) He or she transfers a patient to another setting or refers a patient to another provider fewer than 100 times during the EHR reporting period.

(2) He or she conducts 50 percent or more of his or her patient encounters in a county that does not have 50 percent or more of its housing units with 4Mbps broadband availability according to the latest information available from the Federal Communications Commission (FCC) on the first day of the EHR reporting period.

Part 2: (1) The total transitions or referrals received and patient encounters in which he or she has never before encountered the patient, is fewer than 100 during the EHR reporting period.

(2) He or she conducts 50 percent or more of his or her patient encounters in a county that does not have 50 percent or more of its housing units with 4Mbps broadband availability according to the latest information available from the FCC on the first day of the EHR reporting period.

Part 3: (1) An EP may take an exclusion if the total transitions or referrals received and patient encounters in which he or she has never before encountered the patient, is fewer than 100 during the EHR reporting period.

There are three parts for this objective:

Part 1: The EP should provide evidence that, for at least 50% of transitions out, a summary of care was created using the CEHRT AND transmitted electronically to the receiving provider. For this measure, list or provide an example of what information is included in the EP's summary of care information that is created in the CEHRT. Copies of test results for the attempted exchange of clinical information are required. The entity with whom the summary of care information was exchanged with and what CEHRT the receiving entity used must be included.

Did the EP test with the CMS designated test CEHRT? If yes, make sure both the date and test results are included. Check off whether the test results were successful or not. The test result copies should be submitted as documentation as well.

Part 2: The EP should provide evidence that, for at least 40% of transitions or referrals received that the EP incorporate the patient's EHR/PI an electronic summary of care document. A screenshot of an example, or a printout of a report should support this answer.

Part 3: The EP should provide evidence clinical information reconciliation being performed for more than 80% of transitions of care into the EP's care. The three specified clinical information sets are (1) Medication reconciliation (2) Medication allergy review (3) Current problems list, which is a review of patient's current and active diagnoses. Documentation from the EP's system, such as a printout or screenshot, should support this answer.



Objective 2.8 is related to the Public Health Reporting Measure. There are three possible measures, EPs must meet, or take a valid exclusion, for 2 of them. An EP is not allowed to exclude an option if they could have attested to other options.

Objective 2.8 A is related to Immunization Registries Data Submission/Registry Reporting.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9.

A valid exclusion can be taken if the EP:

(1) Does not administer immunizations to any of the populations for which data is collected by their jurisdiction's immunization registry or IIS during the EHR reporting period;

(2) Practices in a jurisdiction for which no immunization registry or IIS is capable of accepting the specific standards required to meet the CEHRT definition at the start of the EHR reporting period; or (3) Practices in a jurisdiction where no immunization registry or IIS has declared readiness to receive immunization data as of six months prior to the start of the EHR reporting period.

The required documentation for this measure is the registry name that was utilized, if there are ongoing test submissions, dates of test submissions, outcome of test submissions, and if a live data submission was performed. The provider's response must include documentation to support the data submission and results. If the EP attested to meeting the exclusion for this measure, check off the applicable reason and provide documentation to support the reason.

2.8 B – Measure Option 2	Did you qualify for an exclusion?		٦
– Syndromic			
Surveillance Reporting	If yes, please provide documentation	Supporting documentation provided?	1
The EP is in active	that supports the qualification of an exclusion.	Yes	
to submit syndromic surveillance data.	exclusion.	□ No	
		□ N/A	
	If attesting yes to Syndromic Surveillance Data Submission, please		
	provide the following required		
	documentation:		
	Public Health Agency Name:		
	Ongoing submission?	□ Yes	
		□ No	
	If yes, disregard the following		
	questions on testing. If no, what was your date of test		
	submission?		
	Outcome of test submission:	□ Successful	
		□ Unsuccessful	
	If test was successful, was a	□ Yes	1
	follow-up submission of live data performed?	□ No	
	If no, please explain why not?		

Objective 2.8 B is related to Syndromic Surveillance Data Submission/Reporting.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9.

A valid exclusion can be taken if the EP: (1) Is not in a category of providers from which ambulatory syndromic surveillance data is collected by their jurisdiction's syndromic surveillance system;

(2) Practices in a jurisdiction for which no PHA is capable of receiving electronic syndromic surveillance data from EPs in the specific standards required to meet the CEHRT definition at the start of the EHR reporting period; or (3) Practices in a jurisdiction where no PHA has declared readiness to receive syndromic surveillance data from EPs as of six months prior to the start of the EHR reporting period.

If the EP selected "yes" for this measure, then the EP must provide the public health agency name.

Is this an ongoing submission? If yes, list the date of the test submission and the outcome explaining if the test was successful.

If the test was successful, was there a follow-up submission of live data? Provide documentation of the test submission with the results documented and the date.

If the EP attested "yes" to meeting the exclusion, check off which circumstance the EP met and provide documentation that supports the exclusion.

Health, Huntan Meaningful Use (MU) Modified Stage 3 - Public Health Reporting Supporting documentation provided? 2.8 C - Measure Option 3 If yes, please provide documentation that supports the qualification of an - Electronic Case □ Yes Reporting exclusion. 🗆 No The EP is in active engagement with a PHA to submit case reporting \Box N/A If attesting yes to Electronic Case of reportable conditions. Reporting, please provide the following required documentation: Public Health Agency Name: Ongoing submission? □ Yes 🗆 No If yes, disregard the following questions on testing If no, what was your date of test submission? Outcome of test submission: □ Successful □ Unsuccessful If test was successful, was a □ Yes follow-up submission of live data 🗆 No performed? 20

Objective 2.8 C is related to Electronic Case Reporting

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9.

A valid exclusion can be taken if the EP: (1) Does not diagnose or directly treat any reportable diseases for which data is collected by their jurisdiction's reportable disease system during the EHR reporting period;

(2) Practices in a jurisdiction for which no PHA is capable of receiving electronic case reporting data in the specific standards required to meet the CEHRT definition at the start of the EHR reporting period; or

(3) Practices in a jurisdiction where no PHA has declared readiness to receive electronic case reporting data as of six months prior to the start of the EHR reporting period.

If the EP selected "yes" for this measure, then the EP must provide the public health agency name.

Is this an ongoing submission? If yes, list the date of the test submission and the outcome explaining if the test was successful.

If the test was successful, was there a follow-up submission of live data? Provide documentation of the test submission with the results documented and the date.

If the EP attested "yes" to meeting the exclusion, check off which circumstance the EP met and provide documentation that supports the exclusion.

2.8 D - Measure Option 4 - Public Health Registry Reporting The EP is in active engagement with a PHA to submit data to public health registries.	Did you qualify for an exclusion?	Yes No
	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided? Yes No No N/A
	If attesting yes to Public Health Registry Data Submission, please provide the following required documentation:	
	Registry Name::	
	Ongoing submission?	Yes No
	If yes, disregard the following questions on testing. If no, what was your date of test submission?	
	Outcome of test submission:	□ Successful □ Unsuccessful
	If test was successful, was a follow-up submission of live data performed?	Yes No

Objective 2.8 D is related to Public Health Registry Reporting.

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9.

A valid exclusion can be taken if the EP: (1) He or she does not diagnose or directly treat any disease or condition associated with a public health registry in their jurisdiction during the EHR reporting period; (2) Practices in a jurisdiction for which no PHA is capable of accepting electronic registry transactions in the specific standards required to meet the CEHRT definition at the start of the EHR reporting period; or (3) Practices in a jurisdiction where no PHA for which the EP is eligible to submit data has declared readiness to receive electronic registry transactions as of six months prior to the start of the EHR reporting period.

If the EP selected "yes" for this measure, then the EP must provide the public health agency name.

Is this an ongoing submission? If yes, list the date of the test submission and the outcome explaining if the test was successful.

If the test was successful, was there a follow-up submission of live data? Provide documentation of the test submission with the results documented and the date.

If the EP attested "yes" to meeting the exclusion, check off which circumstance the EP met and provide documentation that supports the exclusion.

2.8 E – Measure Option 5 – CDR Reporting The EP is in active engagement to submit	Did you qualify for an exclusion?	□ Yes
		□ No
	If yes, please provide documentation that supports the qualification of an exclusion.	Supporting documentation provided?
data to a CDR.		□ Yes
		□ No
		□ N/A
	If attesting yes to CDR Data	
	Submission, please provide the following required documentation:	
	Public Health Agency Name:	
	Ongoing submission?	
	0.000.000	
	If yes, disregard the following questions on testing.	
	If no, what was your date of test submission?	
	Outcome of test submission:	□ Successful
		□ Unsuccessful
	If test was successful, was a	Yes
	follow-up submission of live data performed?	□ No

Objective 2.8 E is related to CDR Reporting

The EP should indicate if they qualified for an exclusion for this measure; this should be consistent with what was stated on objective 1.9.

A valid exclusion can be taken if the EP: (1) Does not diagnose or directly treat any disease or condition associated with a CDR in their jurisdiction during the EHR reporting period; (2) Practices in a jurisdiction for which no CDR is capable of accepting electronic registry transactions in the specific standards required to meet the CEHRT definition at the start of the EHR reporting period; or (3) Practices in a jurisdiction where no CDR for which the EP is eligible to submit data has declared readiness to receive electronic registry transactions as of six months prior to the start of the EHR reporting period.

If the EP selected "yes" for this measure, then the EP must provide the CDR name.

Is this an ongoing submission? If yes, list the date of the test submission and the outcome explaining if the test was successful.

If the test was successful, was there a follow-up submission of live data? Provide documentation of the test submission with the results documented and the date.

If the EP attested "yes" to meeting the exclusion, check off which circumstance the EP met and provide documentation that supports the exclusion.

This concludes the Eligible Provider Questionnaire Walk-Through Presentation. If you have any additional questions, please email the State at dhhrbms@wv.gov or call the State at (304) 558-1700.